



ARCHITECTS, ENGINEERS AND QUANTITY SURVEYORS REGISTRATION BOARD (AEQSRB)

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AMANI

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ZANZIBAR.

REQUIREMENTS OF REGISTRATION FOR CONSULTANTING FIRMS - ZANZIBAR

1. The Board Accountant shall provide Control number for total registration cost as shown below:-

S/N	PAYMENT PURPOSES	AMOUNT (Tsh)	PAYMENT TIME
1	Application fee	5,000.00	Prior Registration and Interview.
2	Registration, certificate and stamp.	550,000.00	
3	Annual Subscription.	350,000.00	
	Total	905,000.00	

2. Duly filled Application form.

The form will be provided by the Board and the applicant will be required to fill this form accordingly. The referee's part shall be filled (signed and stamped) by two Registered Professionals / Consultants from AEQSRB and return it with the following attachments:-

- a) Application letter: The Firm shall write a letter to the Registrar and state under which category the Firm is wishing to be registered. The Registrar address is:

**Registrar,
Architects, Engineers and Quantity Surveyors Registration Board (AEQSRB),
P.O. Box 2042,
Zanzibar.**

- b) Two (2) passport size pictures of one among the key personnel sustaining the registration.
- c) Technical Curriculum Vitae (CV) of the key personnel sustaining the firm registration.
- d) Certified copies of Professional Degree Certificate(s)
- e) Copy of Zanzibari Resident Identity Card / Citizen Identity Card / Driving License / Relevant page(s) of Passport.
- f) Copy of AEQSRB Consultant Certificate.
- g) Copy of Certificate of Incorporation extracted from the register of Registrar of Companies Statutory Board Zanzibar.
- h) Company Profile of previous consulting works.
- i) Article and Memorandum of Association.
- j) Copy of the Ownership or Lease Agreement.
- k) Attend the Professional Interview conducted by the Board

Note:

For those who study abroad, provided certificates shall be certified by Tanzania Commission for Universities (TCU). The applicant shall submit certified copy of "Certificate of Recognition of Award" provided by TCU.